

As required by federal regulations, you have been selected for verification of certain FAFSA information reported to the Department of Education. The documentation listed below is required in order to process any federal or institutional financial aid.

**FOR OFFICE USE ONLY:**

For documentation presented in person, an institution must maintain, an annotated copy of the identification submitted by the applicant that includes:

- Ø The date the documentation used to verify the applicant’s identity was received;

**DATE:** \_\_\_\_\_

- Ø The name of the institutionally-authorized individual that obtained the documentation from the applicant.

**SIGNATURE:** \_\_\_\_\_

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification:

\_\_\_\_\_  
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)